

User Manual

For Online submission of Lease Application (Quarry-Renewal-Specified)

Client: Department of Mines and Geology Government of Karnataka

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About This Document

This User Manual is a guide to the applicants for **online submission of lease application** which comes under the **Department of Mines and Geology Government of Karnataka** and describes details of the various features available in online submission of lease application. It is assumed that the User of the present system has Hands-On experience of Basic Computer, Internet Usage and also has conceptual understanding about the working of this system.

Important

It is our endeavor to deliver correct & informative documentation and every effort has been made with this intention. Despite of our all efforts, the possibility of error always remains. E-Connect undertake to correct such errors wherever possible, and requests feedback from users in this regard. However, E-Connect Solutions Pvt. Ltd. is not responsible for any consequential losses arising from the usage / wrong usage.

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1. Introduction and General Guidelines

This manual is intended to serve as a Reference Guide on implementation of Online submission of Lease Application from Department of Mines and Geology, Government of Karnataka. The Online submission of Lease Application System is an integrated software application that makes a Single window, for filling lease application. The System is an on-line computerized system which manages the online filling of lease application operations for the applicants.

An Online submission of lease is an application service that enables applicants to fill application online for getting lease. It is the equivalent of a physical point of form filling terminal. The application protect personal details by encrypting sensitive information, such as applicant details and ensure that information is passed securely between the applicant and the Administration.

1.1. User Registration

- System allows the user to create new account for Online submission of lease application facility.
- System allows the user to enter Registration details(personal information)
- Allow to change password of the account.

1.2. Application Type

- System allows the applicant to choose an application type.
- Allow to choose Mineral Type.
- Allow to choose whether application is fresh or a renewal.

1.3. Applicant Detail

- System allows the applicant to choose type of applicant.
- Allow to fill Permanent Address details.
- Allow to add more than one Place of Business details.
- Allow to add Directors Detail in case of necessity if applicant is a company.

1.4. Lease Detail

- System allows the applicant to choose Mineral Category.
- Allow to choose Mineral for which mining is intended, more than one mineral can be added.
- Allows to choose period of time in years for which Mining/Quarrying Lease is required.
- Allow to fill extent of area for which Quarrying lease is required.

1.5. Location Details of Applied Area

- System allows the applicant to choose and fill location details of applied area.
- Allow to give brief description of the area.

1.6. Coordinate Detail of Applied Area

- System allows the applicant to choose coordinate unit and fill longitude and latitude details of applied area.
- Allow to choose Map of Area for which lease is applied.

1.7. Held/Applied Leases Detail

- System allows the applicant to choose Held and Applied leases and fill their details.
- Allow to add one or more than one lease details.

1.8. Document Detail

- System allows the applicant to attach documents and there details.
- Allow to remove document.

1.9. Fee Detail

- System allows the applicant to choose the mode of payment.
- Allow to fill details of Application Fee and Additional Security Fee.

1.10. Broad Parameter Detail

- System allows the applicant to fill the broad parameters of the mines.
- Allow to upload Quarry Plan.
- Allow to fill details of productions and dispatches of royalty paid during last 3 years.

1.11. Other Information

- System allows the applicant to fill other information as mineral utilization, details of technical personnel available for supervising of mines, detail of financial resources and Any other particulars that applicant wishes to furnish.

1.12. Final Submission

- System allows the applicant to submit the application finally.

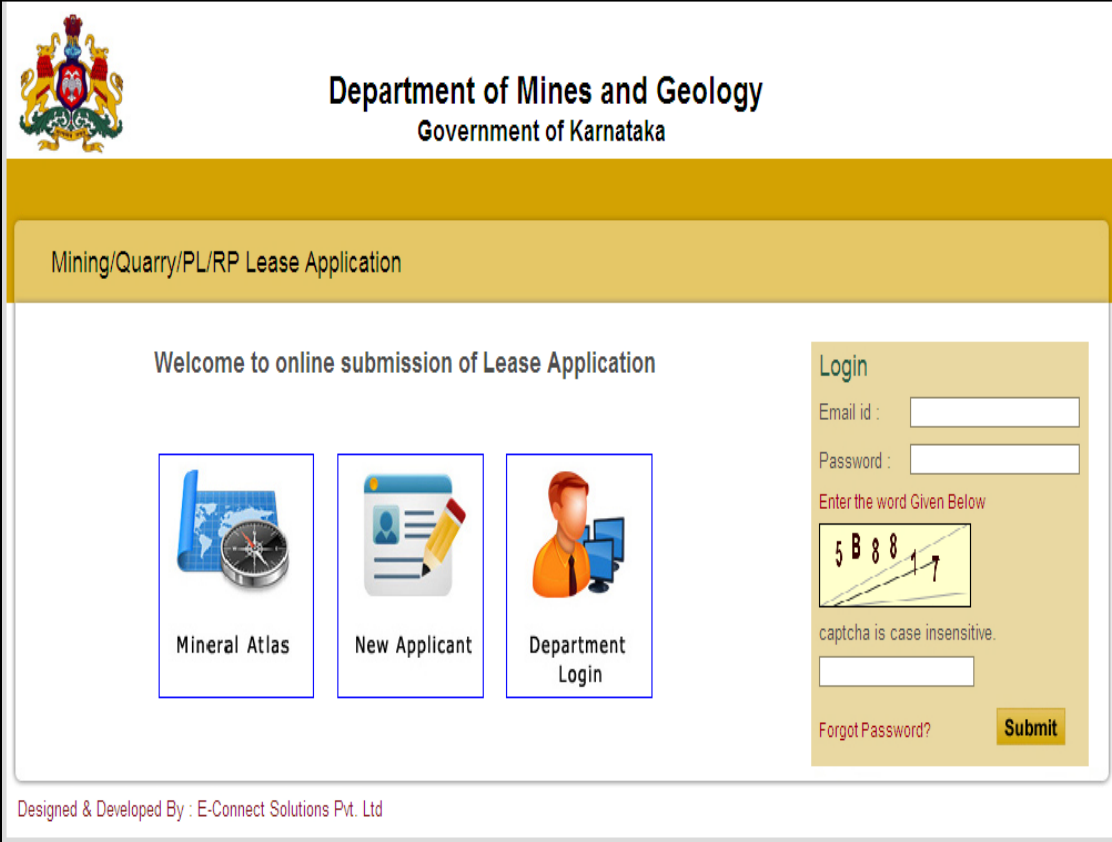


2. Getting Started

2.1 Log on to online submission of lease application

To Log into system every applicant need to follow steps below

1. Open Internet Explorer (Browser) and enter application URL www.dmg-karnataka.org.



Department of Mines and Geology
Government of Karnataka

Mining/Quarry/PL/RP Lease Application

Welcome to online submission of Lease Application

Mineral Atlas

New Applicant

Department Login

Login

Email id :

Password :

Enter the word Given Below

5 B 8 8 1 7

captcha is case insensitive.

Forgot Password?

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Figure 1: Login Screen

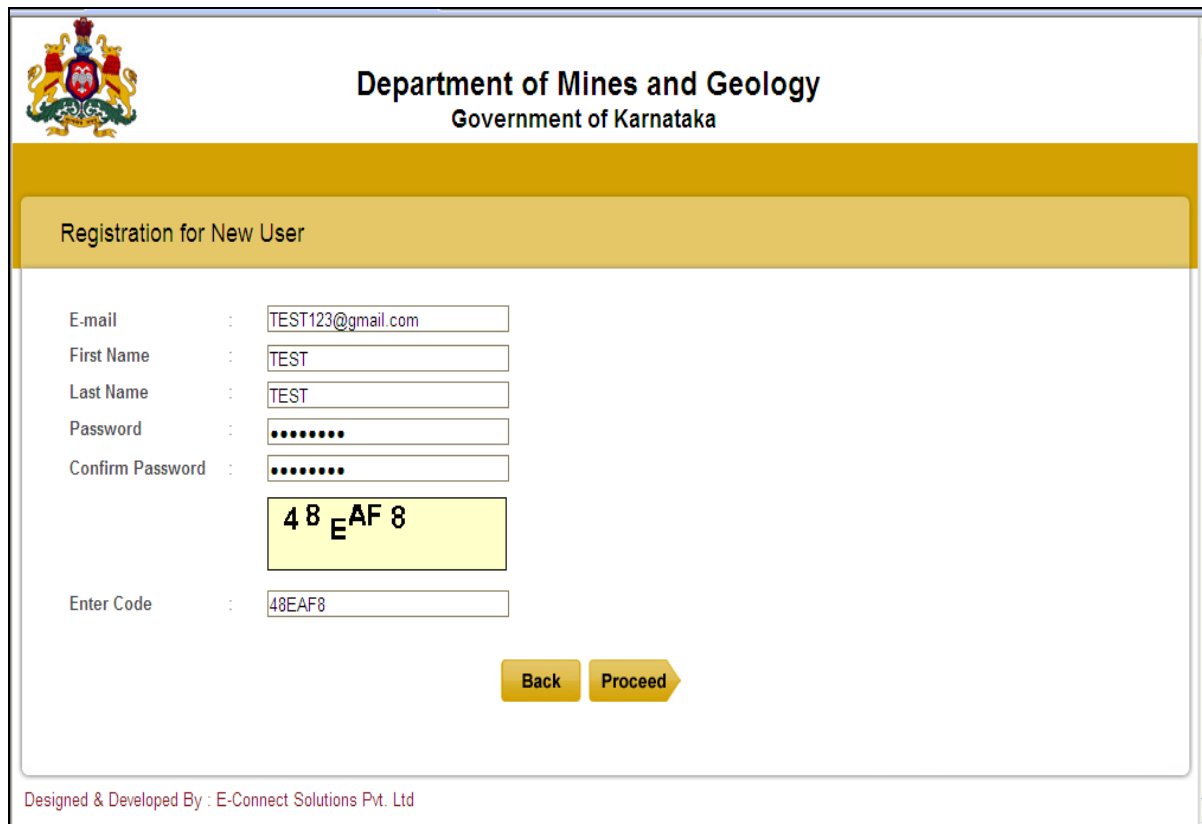
2. Enter User Name and password.
3. Enter the captcha.
4. Click on Submit button.
5. If applicant has forgotten password then click on Forgot Password? And change its password.

2.2. Register for New User

To create new account into the system, following steps has to be followed.

Steps:

1. Open the internet explorer (browser) and enter the URL of application www.dmg-karnataka.org.
2. Click on the Register for New User
3. Once the applicant will click on the link, below form will open.
4. Enter all the details which are asked in the form.
5. When all the details have been filled successfully then enter the captcha.
6. Click on Proceed Button for proceeding.




The screenshot shows the registration form for the Department of Mines and Geology, Government of Karnataka. The form is titled "Registration for New User" and contains the following fields:

- E-mail: TEST123@gmail.com
- First Name: TEST
- Last Name: TEST
- Password: [masked with dots]
- Confirm Password: [masked with dots]
- Captcha: 4 8 E A F 8
- Enter Code: 48EAF8

At the bottom of the form, there are two buttons: "Back" and "Proceed".

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Figure 2: Registration Form



Department of Mines and Geology Government of Karnataka

[Apply Online Now](#)

Welcome TEST TEST

[Change Password](#) 

[Apply for New Application](#)

Applications

S.No	REF No.	Applicant Name	Application Type	Application Date	Status	Delete
No application applied!						

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Figure 3: Apply for new application

To proceed click on Apply for New Application.

3. Working with Online submission of Lease Application

This module will enable an applicant to submit online Quarry License/Quarry Lease application.

3.1. Application Type

When an applicant clicks on the Proceed Button of Registration form then below form will open.

Department of Mines and Geology
Government of Karnataka

Apply Online Now

Welcome TEST TEST

Select an Application Type

Mining Lease ☐

Quarry Licence/Quarry Lease ☐

Prospecting Licence ☐

Reconnaissance Permit ☐

Select an Mineral Type


Major ☐

Minor ☐

Proceed

Figure 4: Application Type

1. An applicant can choose any one Application type shown in above form.
2. An applicant chooses Quarry License/Quarry Lease as an Application Type, then Minor option of Mineral Type will remain enabled and Major option will remain disabled.
3. An applicant has to choose Fresh Application or Renewal option; if applicant chooses Renewal Application then the filled form will be shown like as shown below.



Department of Mines and Geology
Government of Karnataka

Apply Online Now

WELCOME TEST TEST 🔒

Select an Application Type

Mining Lease ☐
 Quarry Licence/Quarry Lease ☒
 Prospecting Licence ☐
 Reconnaissance Permit ☐

Select an Mineral Type

Major ☐
 Minor ☒

Is it Fresh or Renewal Application?

Fresh Application ☐
 For Renewal ☒

Mineral Category ☒ Specified ☐ Non specified


Existing QL No.

Proceed

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Figure 5: Filled Form (Application Type Quarry Lease)


4. An applicant has to fill Existing QL No. as it is mandatory.
5. An applicant has to fill Existing expiry Date.
6. Filled form is shown below.



Department of Mines and Geology

Government of Karnataka

[Apply Online Now](#)

WELCOME TEST TEST 

Select an Application Type

Mining Lease ☐

Quarry Licence/Quarry Lease ☒

Prospecting Licence ☐

Reconnaissance Permit ☐

Select an Mineral Type

Major ☐

Minor ☒

Is it Fresh or Renewal Application?

Fresh Application ☐

For Renewal ☒

Mineral Category ☒ Specified ☐ Non specified

Existing QL No.

Proceed

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Figure 6: Filled Form (Quarry Lease, Minor, For Renewal)

6. After filling form an applicant has to click on Proceed Button for proceeding.

Note: An applicant can Logout by clicking on Button (above in the form on right side) which is shown as a lock.

3.2. Applicant Detail

After Clicking on Proceed Button in Application Type form, below form of Applicant Detail will be shown.

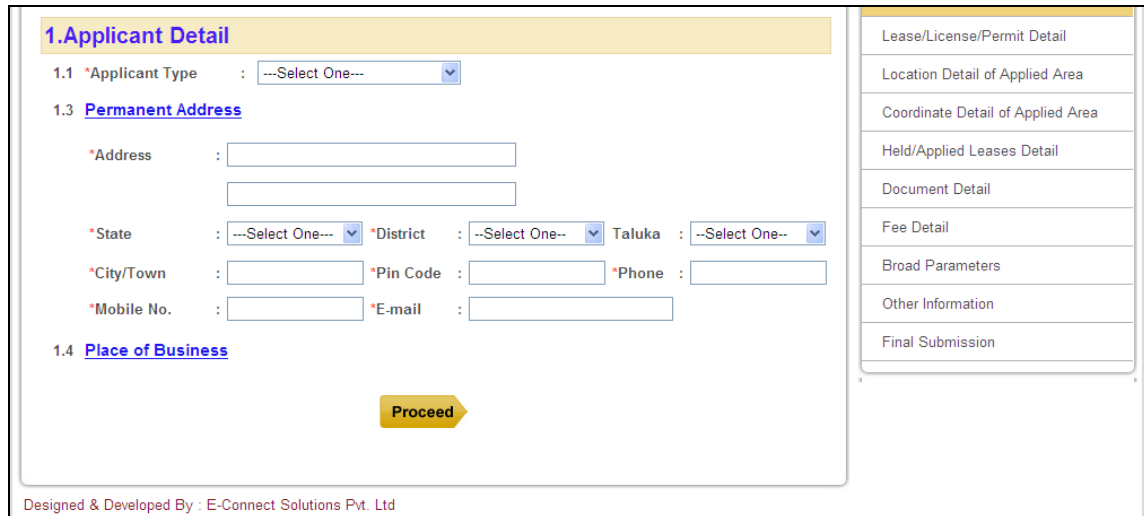


Figure 7: Applicant Detail

1. An applicant has to choose one of the category based on the applicant type which is shown in the below form.

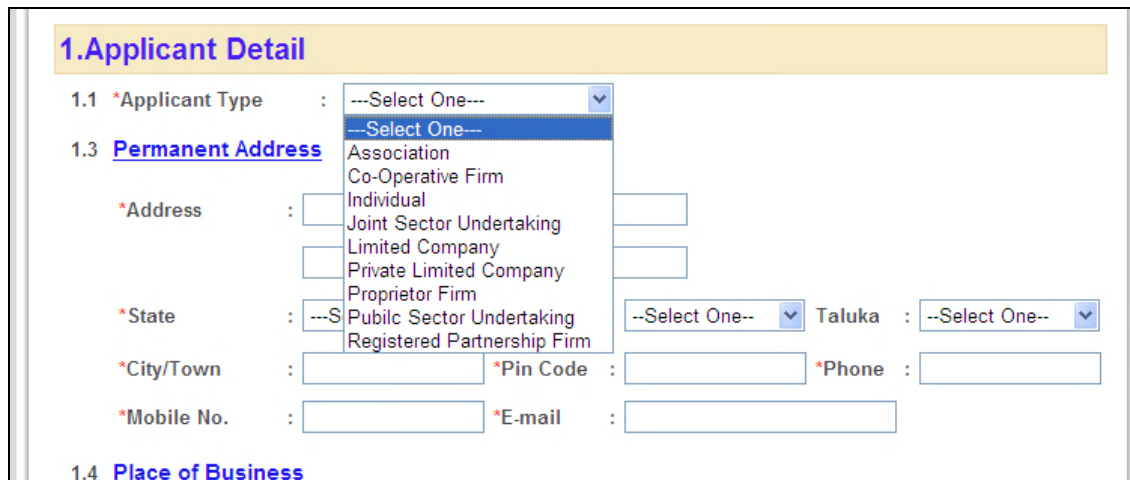


Figure 8: Type of Applicant

2. An applicant chooses individual as an Applicant Type then applicant can fill form like the filled form shown below.

3. An applicant can also fill the Place of Business by clicking on Link Place of Business which is given in the form it is not mandatory to fill it.

1.Applicant Detail

1.1 *Applicant Type : Individual

1.2 *First Name : TEST *Last Name : TEST

*Father's Name : TESTING *Qualification : M.Tech

*Nationality : Indian *Category : GEN

*PAN No. : AAAAA9999A *Profession : ENGINEER

Exp in Quarry/Field : 10 Yrs 6 Mon *Profile Image : C:\Docu Browse...

*Is Applicant authorized anyone for submission of the application and further correspondence : ☒ Yes ☐ No

1.3 Permanent Address

*Address : PLOT NO. 20 , NEAR XYZ, ABC AREA

Udupi

*State : Karnataka *District : Udupi Taluka : Udupi

*City/Town : Udupi *Pin Code : 111111 *Phone : 1234567890

*Mobile No. : 1234567890 *E-mail : TEST13@gmail.com

1.4 Place of Business

Proceed

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Figure 9: Filled Form (Individual Applicant Type)

4. An Applicant chooses private limited company then applicant has to fill form like shown below.
5. An applicant can add Place of Business and Directors Detail by clicking on Add Button which is shown in the form as green + sign.
6. Directors Detail is mandatory and Place of Business is not a mandatory.

1.Applicant Detail

1.1 *Applicant Type : Private Limited Company

1.2 *Name of Company : ABC PRIVATE LIMITED

*PAN No. : AAAAA9999A *TIN No. : 12345678901 *Registration No. : 1111/2005-2006

*Authorized person Image : C:\Documents and Setting\ Browse...

1.3 Permanent Address

*Address : PLOT NO. 20 , NEAR XYZ, ABC AREA

Udupi

*State : Karnataka *District : Udupi Taluka : Udupi

*City/Town : Udupi *Pin Code : 111111 *Phone : 1234567890

*Mobile No. : 1234567890 *E-mail : TEST14@gmail.com

1.4 Place of Business

*Address Type : Branch Office

*Address : PLOT NO. 26 , NEAR XYZ, ABC AREA

Udupi

*State : Karnataka *District : Udupi Taluka : Udupi

*City/Town : Udupi *Pin Code : 111111 *Phone : 1234567890

*Mobile No. : 1234567890 *E-mail : TEST15@gmail.com

*Add :

#	Address Type	Address	State	Edit	Delete
1	Head Office	PLOT NO. 25 , NEAR XYZ, ABC AREA Udupi	Karnataka		

1.5 Directors Details

*First Name : AB *Last Name : AB

*Nationality : Indian *Qualification : M.Sc.Tech. (Applie

*PAN No. : AAAAA8888A *Category : GEN

*Share in (%) : 40 Exp in Quarry/Field : 4 Yrs 4 Mon

*E-mail : AB@gmail.com *Power Of Attorney : Yes No

*Mobile No. : 1234567891 *Identification No : 12345

*Add :

#	Name	Qualification	Nationality	Category	PAN	Experience	Share %	Power of Attorney	Edit	Delete
1	ABC ABC	M.Tech	Indian	GEN	AAAAA9999A	10	51	Y		

Proceed

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Figure 10: Applicant Detail (for Private Limited Company)

7. An applicant has to click on Proceed Button for proceeding.

Note: An applicant can change password by clicking on Change Password Link which is shown in below form. When applicant clicks on Change Password then this below form will be shown.

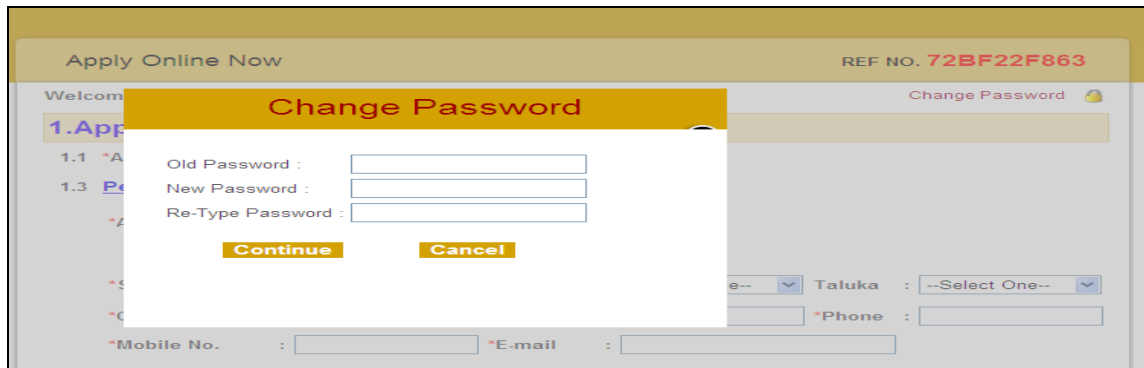


Figure 11: Change Password Form

An applicant can fill this form like as shown in below form.

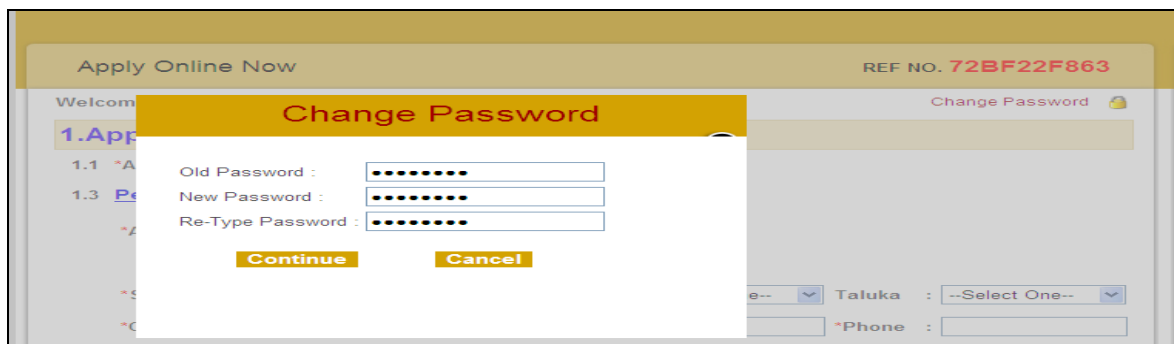


Figure 12: Filled Form of Change Password.

An applicant can click on Continue Button for change password or Cancel it by Clicking on Cancel Button.

3.3. Lease Detail

When an applicant clicks on Proceed Button of Applicant Detail form then below form will be shown.

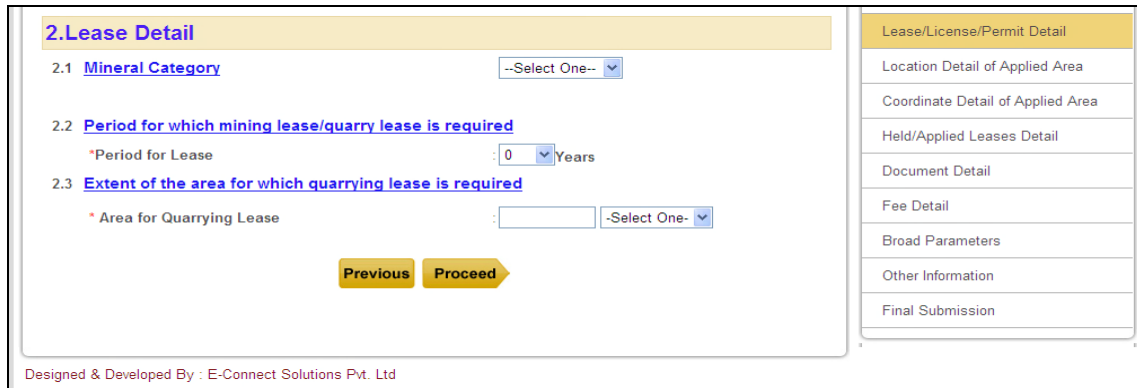


Figure 13: Lease Detail

1. An applicant has to select Mineral Category which are shown in the below form.

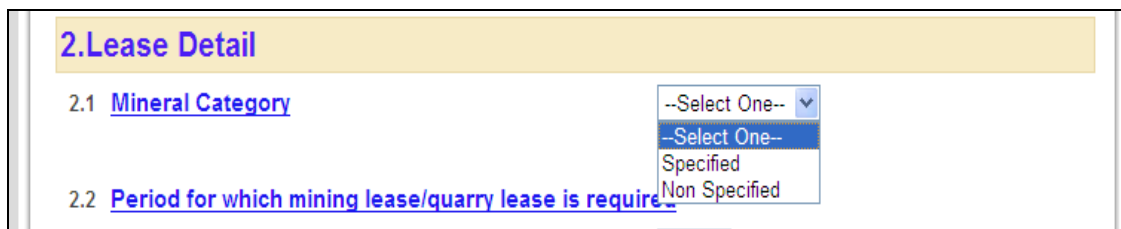
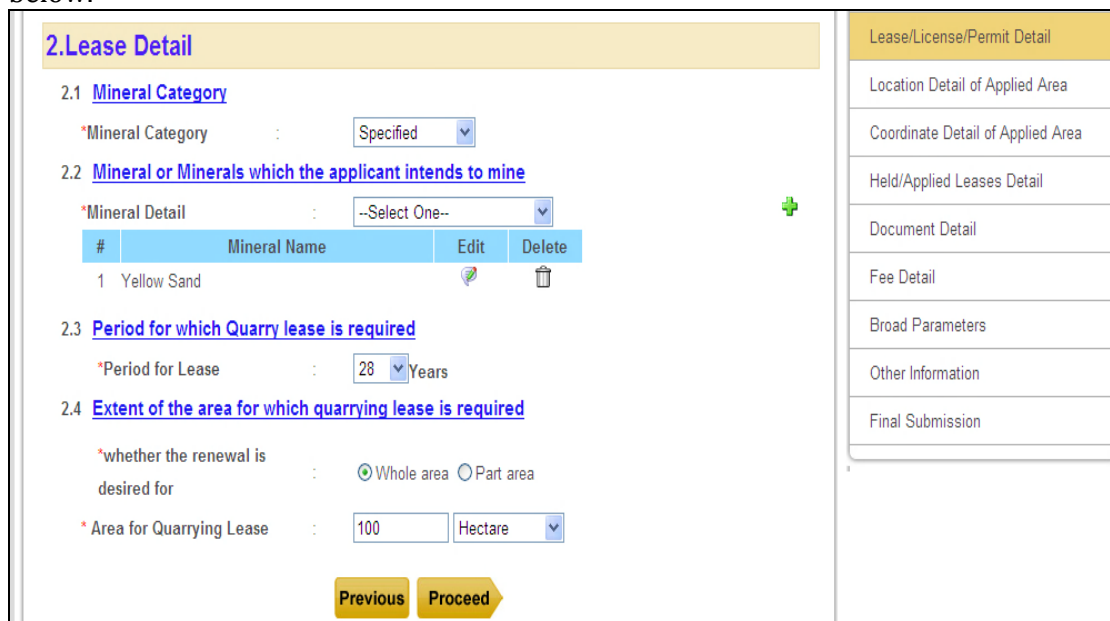


Figure 14: Mineral Category

2. An applicant chooses Mineral Category as Specified then form can be filled as shown below.



2. Lease Detail

2.1 [Mineral Category](#)

*Mineral Category : Specified

2.2 [Mineral or Minerals which the applicant intends to mine](#)

*Mineral Detail : --Select One--

#	Mineral Name	Edit	Delete
1	Yellow Sand		

2.3 [Period for which Quarry lease is required](#)

*Period for Lease : 28 Years

2.4 [Extent of the area for which quarrying lease is required](#)

*whether the renewal is desired for : ☒ Whole area ☐ Part area

*Area for Quarrying Lease : 100 Hectare

[Previous](#) [Proceed](#)

Lease/License/Permit Detail

- Location Detail of Applied Area
- Coordinate Detail of Applied Area
- Held/Applied Leases Detail
- Document Detail
- Fee Detail
- Broad Parameters
- Other Information
- Final Submission

Figure 15: Mineral Category (Specified)

3. An applicant has to choose a mineral from Mineral Detail as shown in form below.



Welcome TEST TEST

2. Lease Detail

2.1 [Mineral Category](#)

2.2 [Mineral or Minerals which the applicant intends to mine](#)

*Mineral Detail : Multi Colour Grey
Pink Granite
Pink Multi Colour
Pink Multi Granite
Pink Perpherific
Pink Phory Granite
Quartzite
Shahapur Red
Tiger Black
Yellow Sand

[Change Password](#)

Figure 16: Minerals List.

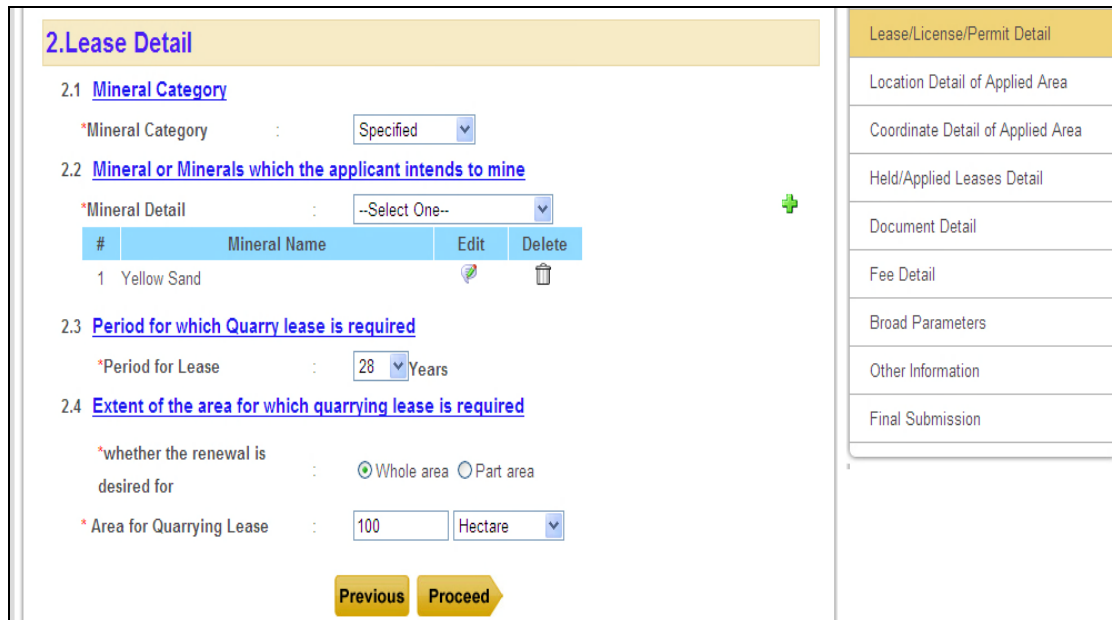
4. An applicant has to choose a Mineral from given Mineral Drop Down List and then click on Add Button (shown in green color as a + sign) for add Mineral Detail.

5. An applicant can add more than one mineral.

6. An applicant has to choose years (Period for Mining/Quarry lease required).

7. An applicant has to fill area for which lease is required.

8. The filled form will look like as shown below.



2. Lease Detail

2.1 [Mineral Category](#)

*Mineral Category : Specified

2.2 [Mineral or Minerals which the applicant intends to mine](#)

*Mineral Detail : --Select One--

#	Mineral Name	Edit	Delete
1	Yellow Sand		

2.3 [Period for which Quarry lease is required](#)

*Period for Lease : 28 Years

2.4 [Extent of the area for which quarrying lease is required](#)

*whether the renewal is desired for : ☒ Whole area ☐ Part area

*Area for Quarrying Lease : 100 Hectare

[Previous](#) [Proceed](#)

Lease/License/Permit Detail

Location Detail of Applied Area

Coordinate Detail of Applied Area

Held/Applied Leases Detail

Document Detail

Fee Detail

Broad Parameters

Other Information

Final Submission

Figure 17: Filled Form Lease Detail

9. An applicant can delete Mineral Detail by clicking on Delete Button.

10. An applicant can go on previous form by clicking on Previous Button.

11. Now applicant has to click on Proceed Button for proceeding.

3.4. Location Detail of Applied Area

When an applicant clicks on Proceed Button of Lease Detail form then below Location Detail of Applied Area form will be shown.

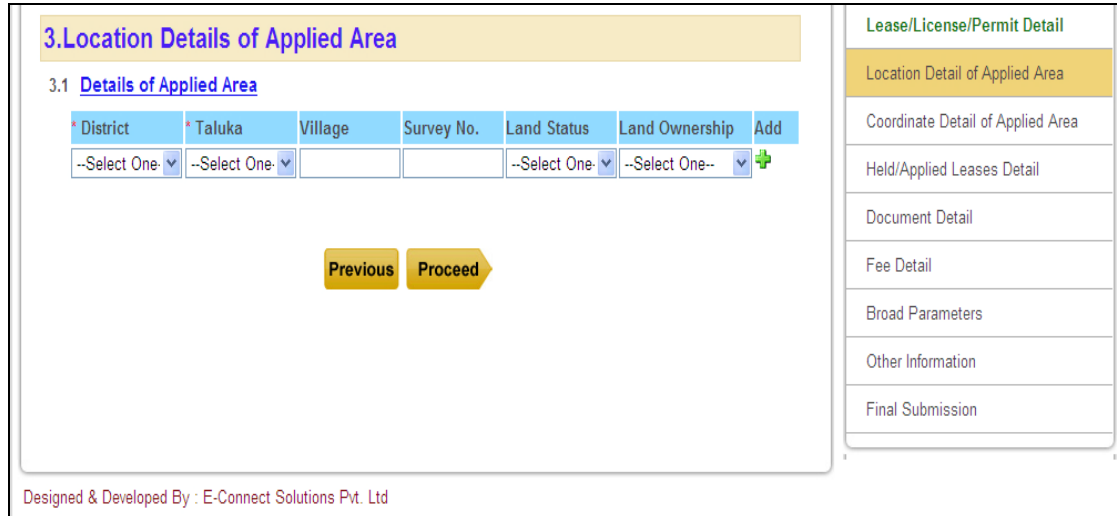


Figure 18: Location Details of Applied Area

There are 3 types of Land Status shown in below form.

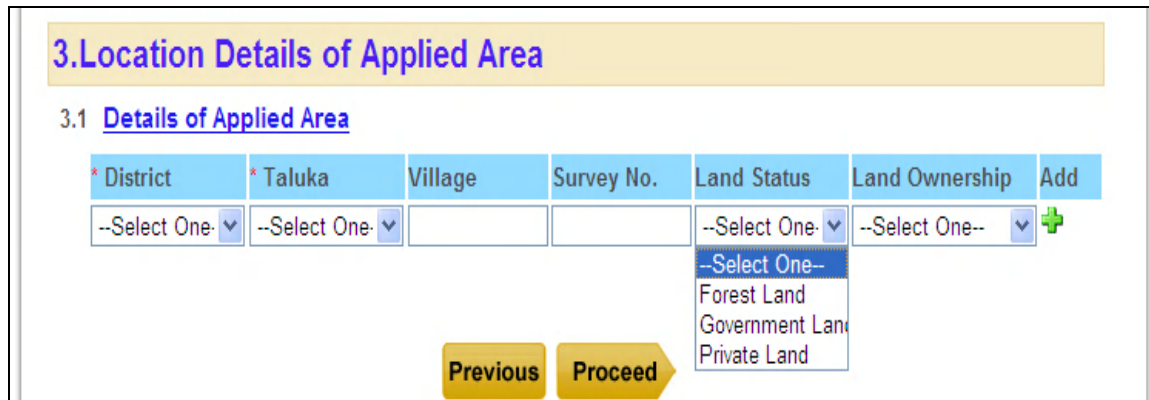
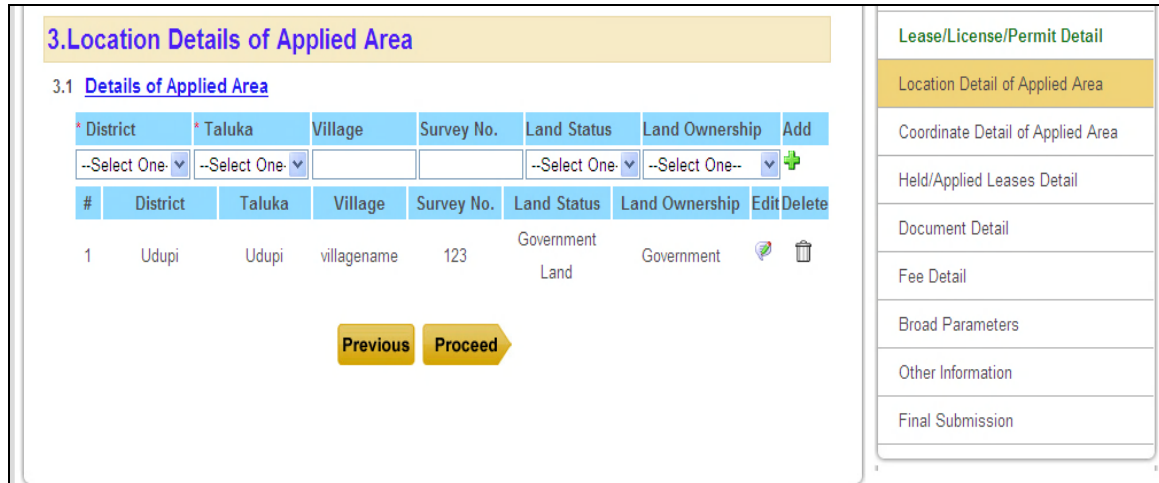


Figure 19: Type of Land Status

1. An applicant chooses Government Land then he has to fill form like shown in form below.



3.Location Details of Applied Area

3.1 **Details of Applied Area**

#	District	Taluka	Village	Survey No.	Land Status	Land Ownership	Edit	Delete
1	Udupi	Udupi	villagename	123	Government Land	Government		

Previous Proceed

Lease/License/Permit Detail

Location Detail of Applied Area

Coordinate Detail of Applied Area

Held/Applied Leases Detail

Document Detail

Fee Detail

Broad Parameters

Other Information

Final Submission

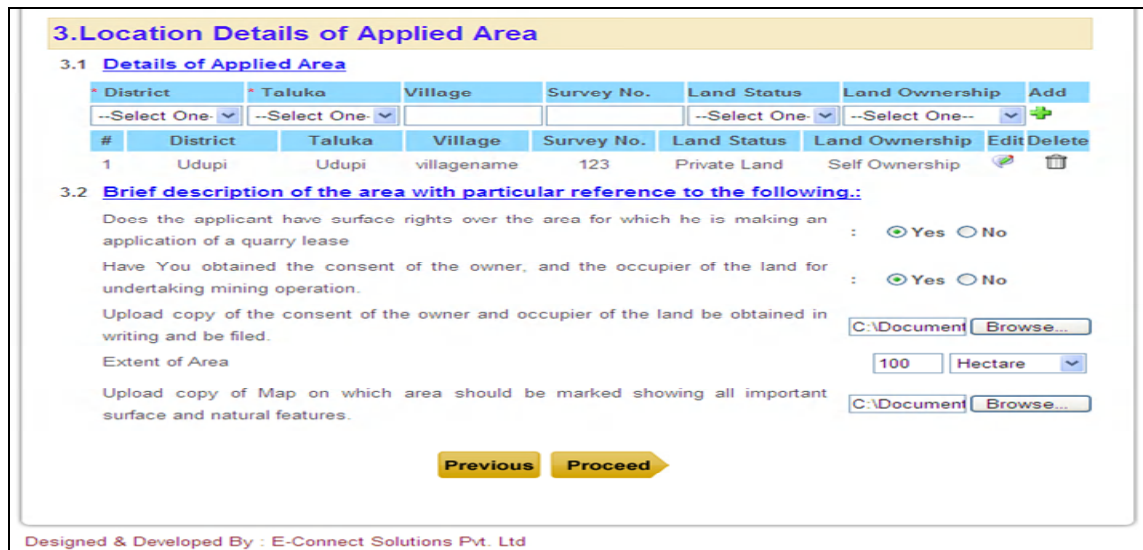
Figure 20: Filled Form (for Government Land)

2. After choosing Government land and filling form, an applicant has to click on Add Button (shown in green color as a + sign) for adding Detail of Applied Area.

3. An applicant can add more than one Area Detail.

4. An applicant can delete Area Detail by clicking on the Delete Button.

5. An applicant chooses Private Land and click on Add Button then applicant has to fill form like as shown in below form.



3.Location Details of Applied Area

3.1 **Details of Applied Area**

#	District	Taluka	Village	Survey No.	Land Status	Land Ownership	Edit	Delete
1	Udupi	Udupi	villagename	123	Private Land	Self Ownership		

3.2 **Brief description of the area with particular reference to the following.:**

Does the applicant have surface rights over the area for which he is making an application of a quarry lease : ☒ Yes ☐ No

Have You obtained the consent of the owner, and the occupier of the land for undertaking mining operation. : ☒ Yes ☐ No

Upload copy of the consent of the owner and occupier of the land be obtained in writing and be filed. C:\Document Browse...

Extent of Area 100 Hectare

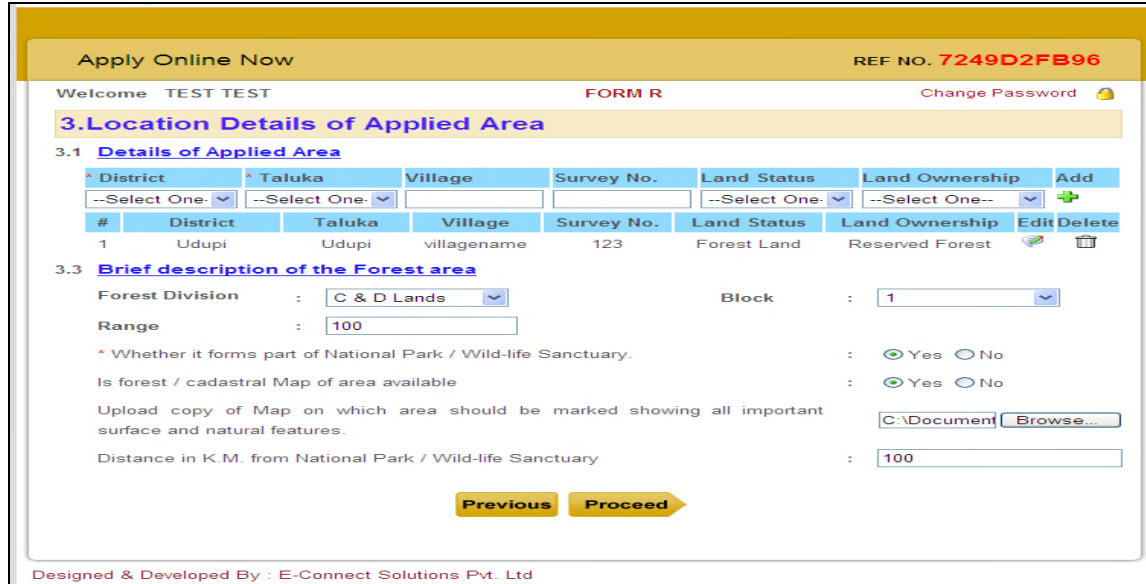
Upload copy of Map on which area should be marked showing all important surface and natural features. C:\Document Browse...

Previous Proceed

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Figure 21: Filled Form (for Private Land)

6. An applicant can upload a copy of consent of the owner and occupier of the land which is obtained in writing by clicking on the given Button.
7. An applicant chooses Forest Land and click on Add Button then he has to fill form like as shown in below form.



Apply Online Now REF NO. 7249D2FB96

Welcome TEST TEST FORM R Change Password

3. Location Details of Applied Area

3.1 Details of Applied Area

#	District	Taluka	Village	Survey No.	Land Status	Land Ownership	Edit	Delete
1	Udupi	Udupi	villagename	123	Forest Land	Reserved Forest		

3.3 Brief description of the Forest area

Forest Division : C & D Lands Block : 1

Range : 100

* Whether it forms part of National Park / Wild-life Sanctuary. : ☒ Yes ☐ No

Is forest / cadastral Map of area available : ☒ Yes ☐ No

Upload copy of Map on which area should be marked showing all important surface and natural features. C:\Document\ Browse...

Distance in K.M. from National Park / Wild-life Sanctuary : 100

Previous **Proceed**

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Figure 22: Filled Form (for Forest Land)

8. An applicant can upload a copy of consent of the owner and occupier of the land be obtained in writing and can also upload a copy of Map on which area should be marked showing all important surface and natural features.
9. An applicant can go on previous form by clicking on Previous Button.
10. After filling form like as shown above an applicant has to click on Proceed Button for proceeding.

3.5. Coordinate Detail of Applied Area

When an applicant clicks on the Proceed Button of Location Details of Applied Area form, then the below Coordinate Details of Applied Area form will be shown.

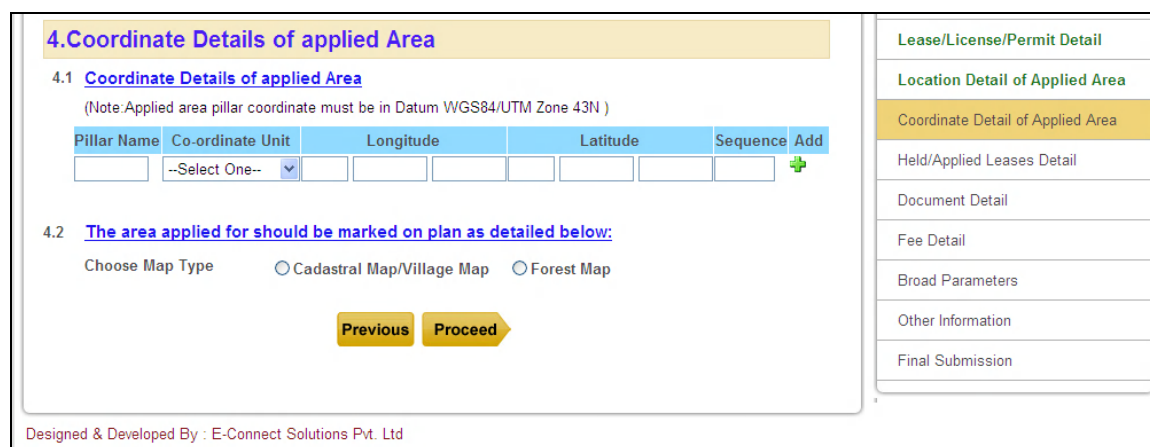


Figure 23: Coordinate Detail of Applied Area

There are 3 types of Co-ordinate Units that an applicant can choose, which are shown in below form.

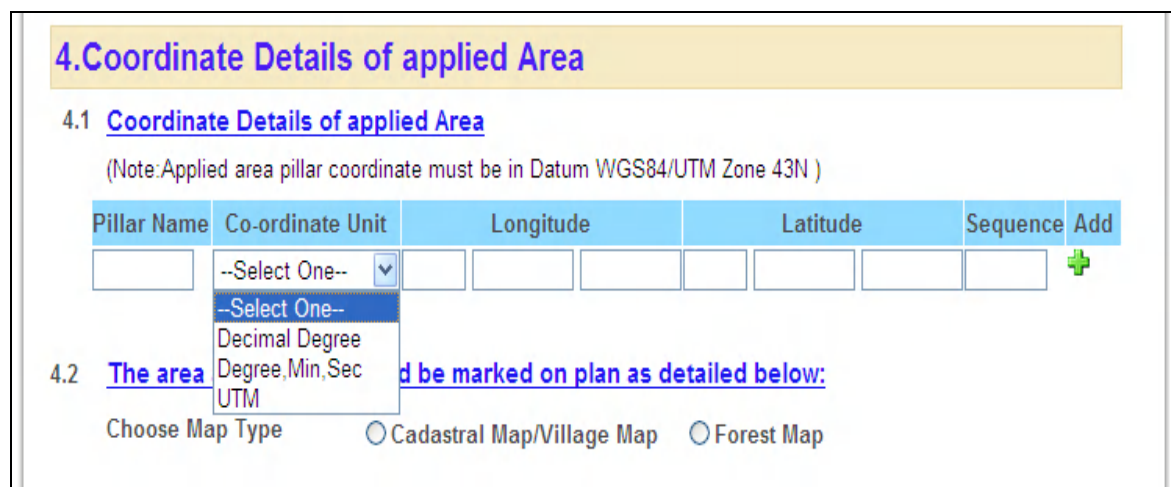


Figure 24: Type of Co-ordinate Unit

1. An applicant can choose Decimal Degree as Co-ordinate unit.
2. An applicant has to add at least three Co-ordinate details so that a geometric area can be built on the basis of given details.
3. An applicant has to fill sequence like that it follows the rule of making an area.
4. After filling details of Co-ordinate Area an applicant can add it by clicking on the Add Button (shown in green color as a + sign).

5. After adding three Co-ordinate details form will be shown like below.

4.Coordinate Details of applied Area

4.1 Coordinate Details of applied Area
 (Note:Applied area pillar coordinate must be in Datum WGS84/UTM Zone 43N)

Pillar Name	Co-ordinate Unit	Longitude (Decimal Degree)	Latitude (Decimal Degree)	Sequence	Add
<input type="text"/>	Decimal Degree	<input type="text"/>	<input type="text"/>	<input type="text"/>	

#Pillar Name	Co-ordinate Unit	Longitude	Latitude	Sequence	Edit	Delete
1	a	Decimal Degree	71	21	1	
2	b	Decimal Degree	70	20	10	
3	c	Decimal Degree	69	19	5	

4.2 The area applied for should be marked on plan as detailed below:
 Choose Map Type ☐ Cadastral Map/Village Map ☒ Forest Map

Previous
Proceed

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Figure 25: Filled Form (Decimal Degree as coordinate unit)

6. An applicant can choose UTM as Co-ordinate unit, after adding 3 Co-ordinate details form will be shown like below.

4.Coordinate Details of applied Area

4.1 Coordinate Details of applied Area
 (Note:Applied area pillar coordinate must be in Datum WGS84/UTM Zone 43N)

Pillar Name	Co-ordinate Unit	Longitude (UTM)	Latitude (UTM)	Sequence	Add
<input type="text"/>	UTM	<input type="text"/>	<input type="text"/>	<input type="text"/>	

#Pillar Name	Co-ordinate Unit	Longitude	Latitude	Sequence	Edit	Delete
1	A	UTM	111111	111111	1	
2	B	UTM	111112	111112	10	
3	C	UTM	111113	111113	5	

4.2 The area applied for should be marked on plan as detailed below:
 Choose Map Type ☐ Cadastral Map/Village Map ☒ Forest Map

Previous
Proceed

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Figure 26: Filled Form (UTM as coordinate unit)

7. An applicant can chooses Min,Degree,Sec as Co-ordinate unit then after adding 3 Co-ordinate details form will be shown as below.

4. Coordinate Details of applied Area

4.1 Coordinate Details of applied Area
(Note: Applied area pillar coordinate must be in Datum WGS84/UTM Zone 43N)

Pillar Name	Co-ordinate Unit	Longitude			Latitude			Sequence	Add
		Degree	Min	Sec	Degree	Min	Sec		
<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <td>+</td>	+							
<div style="display: flex; align-items: center;"> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> </div>									

#	Pillar Name	Co-ordinate Unit	Longitude	Latitude	Sequence	Edit	Delete
1	A	Degree,Min,Sec	1-1-1	2-2-2	1		
2	B	Degree,Min,Sec	2-2-2	3-3-3	10		
3	C	Degree,Min,Sec	3-3-3	4-4-4	5		

4.2 The area applied for should be marked on plan as detailed below:

Choose Map Type ☐ Cadastral Map/Village Map ☒ Forest Map

Previous
Proceed

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Figure 27: Filled Form (Degree,Min,Second as coordinate unit)

8. An applicant can go on previous form by clicking on Previous Button.

9. An applicant has to click on Proceed Button after filling form for proceeding.

Note: It is essential that an applicant insert all the 3 Coordinate Details should be in same Coordinate units.

3.6. Held/Applied Leases Detail

When an applicant clicks on the Proceed Button of Co-ordinate Details of Applied Area form then Held/Applied Leases Detail form will be shown.

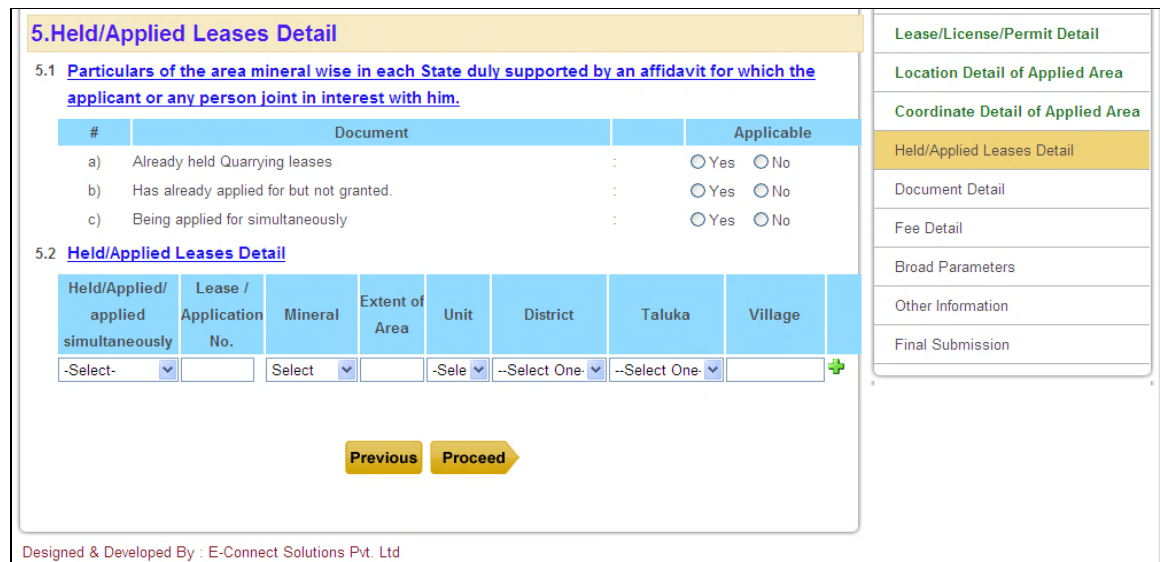


Figure 28: Held/Applied Leases Detail

An applicant can choose 3 alternatives which are Held/Applied/applied simultaneously which is shown in below form.

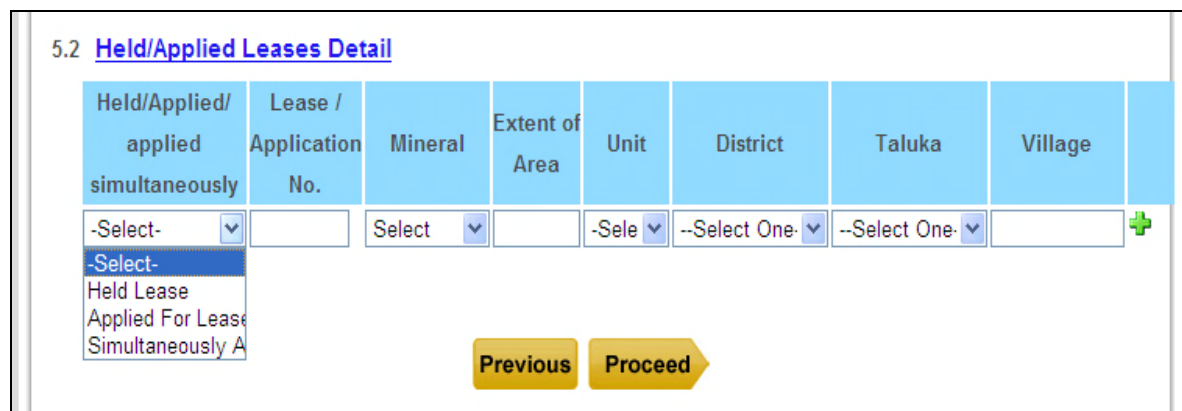


Figure 29: Type of Held/Applied/Applied Simultaneously Leases

1. After choosing one type of Lease an applicant can fill the form like as shown below.

5.Held/Applied Leases Detail

5.1 Particulars of the area mineral wise in each State duly supported by an affidavit for which the applicant or any person joint in interest with him.

#	Document	Applicable
a)	Already held Quarrying leases	<input checked="" type="radio"/> Yes <input type="radio"/> No
b)	Has already applied for but not granted.	<input type="radio"/> Yes <input checked="" type="radio"/> No
c)	Being applied for simultaneously	<input type="radio"/> Yes <input checked="" type="radio"/> No

5.2 Held/Applied Leases Detail

Held/Applied/ applied simultaneously	Lease / Application No.	Mineral	Extent of Area	Unit	District	Taluka	Village	
-Select-		Select		-Sele	--Select One-	--Select One-		+
Held/Applied/ # applied simultaneously	Lease / Application No.	Mineral	Extent of Area	Unit	District	Taluka	Village	Edit Delete
1 Held Lease	123	Granite	100	Hectare	Udupi	Udupi	villagename	✎ 🗑

Previous
Proceed

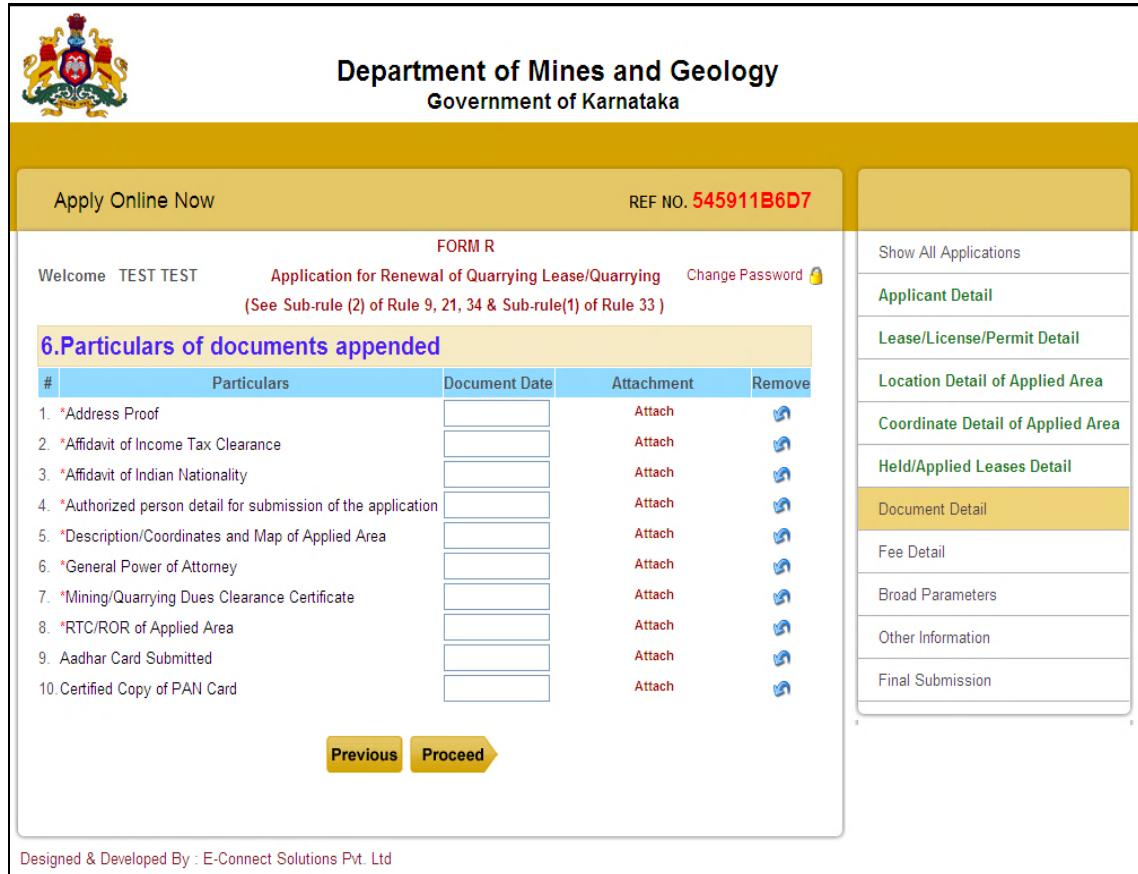
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Figure 30: Filled Form (for Held Lease)

2. After filling Held/Applied Leased Detail an applicant has to click on Add Button (shown in green color as + sign) to add detail.
3. An applicant can add more than one Leases Detail.
4. An applicant can go on previous form by clicking on Previous Button.
5. An applicant can delete Held/Applied Lease Detail by clicking on Delete Button.
6. After add detail an applicant has to click on Proceed Button for proceeding.


3.7. Document Detail

When an applicant clicks on Proceed Button of Held/Applied Lease Detail then, Document Detail form will be shown.













Department of Mines and Geology
Government of Karnataka

Apply Online Now REF NO. **545911B6D7**

Welcome TEST TEST Application for Renewal of Quarrying Lease/Quarrying Change Password 
(See Sub-rule (2) of Rule 9, 21, 34 & Sub-rule(1) of Rule 33)

6.Particulars of documents appended

#	Particulars	Document Date	Attachment	Remove
1.	*Address Proof	<input type="text"/>	Attach	
2.	*Affidavit of Income Tax Clearance	<input type="text"/>	Attach	
3.	*Affidavit of Indian Nationality	<input type="text"/>	Attach	
4.	*Authorized person detail for submission of the application	<input type="text"/>	Attach	
5.	*Description/Coordinates and Map of Applied Area	<input type="text"/>	Attach	
6.	*General Power of Attorney	<input type="text"/>	Attach	
7.	*Mining/Quarrying Dues Clearance Certificate	<input type="text"/>	Attach	
8.	*RTC/ROR of Applied Area	<input type="text"/>	Attach	
9.	Aadhar Card Submitted	<input type="text"/>	Attach	
10.	Certified Copy of PAN Card	<input type="text"/>	Attach	


Previous **Proceed**

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Navigation Links:
 Show All Applications
 Applicant Detail
 Lease/License/Permit Detail
 Location Detail of Applied Area
 Coordinate Detail of Applied Area
 Held/Applied Leases Detail
 Document Detail
 Fee Detail
 Broad Parameters
 Other Information
 Final Submission

Figure 31: Particulars of documents appended

1. An applicant has to attach Mandatory Documents which are shown in a Red Color Star Mark.




Department of Mines and Geology

Government of Karnataka



















Apply Online Now
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FORM R

Welcome TEST TEST
Application for Renewal of Quarrying Lease/Quarrying
Change Password 

(See Sub-rule (2) of Rule 9, 21, 34 & Sub-rule(1) of Rule 33)

6.Particulars of documents appended

#	Particulars	Document Date	Attachment	Remove
1.	*Address Proof	01-Jul-2013	 Water lilies.jpg	
2.	*Affidavit of Income Tax Clearance	01-Jul-2013	 Sunset.jpg	
3.	*Affidavit of Indian Nationality	01-Jul-2013	 Sunset.jpg	
4.	*Authorized person detail for submission of the application	01-Jul-2013	 Water lilies.jpg	
5.	*Description/Coordinates and Map of Applied Area	01-Jul-2013	 Winter.jpg	
6.	*General Power of Attorney	01-Jul-2013	 Winter.jpg	
7.	*Mining/Quarrying Dues Clearance Certificate	01-Jul-2013	 Water lilies.jpg	
8.	*RTC/ROR of Applied Area	01-Jul-2013	 Water lilies.jpg	
9.	Aadhar Card Submitted		Attach	
10.	Certified Copy of PAN Card		Attach	

Previous
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Show All Applications

Applicant Detail

Lease/License/Permit Detail

Location Detail of Applied Area

Coordinate Detail of Applied Area

Held/Applied Leases Detail

Document Detail

Fee Detail

Broad Parameters

Other Information

Final Submission

Figure 32: Filled Form for Documents Details

2. An applicant can remove Document by clicking on Remove Button.
3. An applicant can go on previous form by clicking on Previous Button.
4. After attaching these particulars of documents, an applicant has to click on Proceed Button for proceeding.

3.8. Fee Detail

When an applicant clicks on Proceed Button of Document Detail form then, Fee Detail form will be shown.



Figure 33: Fee Detail

1. An applicant can choose one of option for paying Application Fee and Additional Security Fee which is shown in below form.

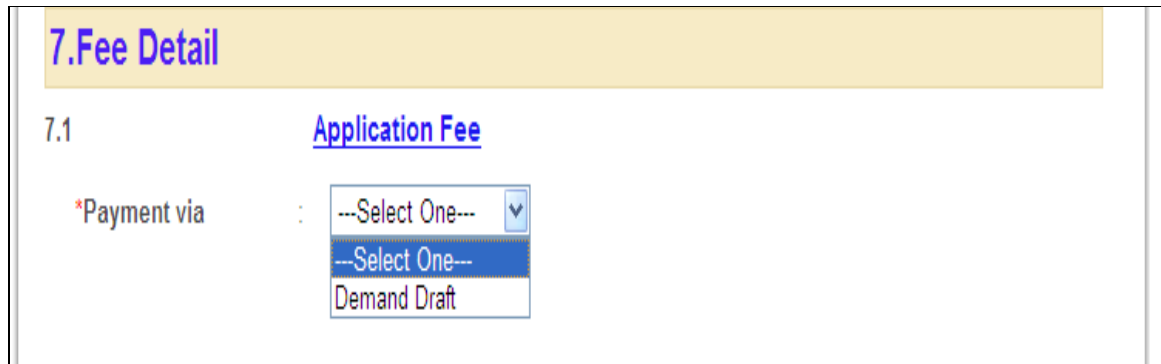


Figure 34: Type of Payment

2. An applicant chooses Demand Draft for Application Fee and Demand Draft for Additional Security Fee then applicant has to fill form like as shown below.

3. The field of DD Amount for Application Fee will remain disabled; this is automatically calculated based on the Area of Lease.

4. A filled form for Fee Detail is shown below.

7.Fee Detail

7.1 Application Fee

*Payment via	: Demand Draft		DD Date	: 01-Apr-2013
*DD No.	: 123456		*Bank Name	: BANK NAME
*DD Amount	: 5000	Rs.	*Branch Name	: BRANCH OF BANK
Status	: NOT VERIFIED			

7.2 Additional Security Fee

*Payment via	: Demand Draft		DD Date	: 02-Apr-2013
*DD No.	: 123457		*Bank Name	: BANK NAME
*DD Amount	: 1000	Rs.	*Branch Name	: BRANCH OF BANK
Status	: NOT VERIFIED			

Previous
Proceed

Figure 35: Filled Form for Fee Detail

5. An applicant can go on previous form by clicking on Previous Button.
6. An applicant has to click on Proceed Button for proceeding.

3.9. Broad Parameters

When an applicant clicks on the Proceed Button of Fee Detail form then, form of Broad Parameters will be shown.

8. Broad parameters

8.1 Broad parameters of the mines.

Proposed date of commencement of the mining operations.

Proposed rate of mineral production during the first 5 years (yearwise).

I st Year	II nd Year	III rd Year	IV th Year	V th Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Proposed rate of production when mine is fully developed.

Anticipated life of the mine.

Proposed method of mining. ☐ Opencast

Nature of the land chosen for dumping over burden/waste and tailings (that is type of land whether agricultural, grazing land, barren, saline land etc.) and whether proposed site has been shown on the mine working plan. Give also the extent of area in hectares set apart for dumping of waste and tailings.

Dumping type	Land type	Area	Unit
<input type="text" value="---Select Or"/>	<input type="text" value="---Select Or"/>	<input type="text"/>	<input type="text" value="---Select Or"/>

8.2 Quarry Plan

Upload the Quarrying plan Approved By state Government.

8.3 Details of production and dispatches of royalty paid during the last 3 years

Year	Production in m ³	Dispatch in m ³	Royalty in Rs.
2010-2011	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
2011-2012	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
2012-2013	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
total	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Lease/License/Permit Detail

Location Detail of Applied Area

Coordinate Detail of Applied Area

Held/Applied Leases Detail

Document Detail

Fee Detail

Broad Parameters

Other Information

Final Submission

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Figure 36: Broad Parameters

1. An applicant can fill this form like as shown below.

8. Broad parameters

8.1 Broad parameters of the mines.

Proposed date of commencement of the mining operations. 01-Apr-2013

Proposed rate of mineral production during the first 5 years (yearwise).

I st Year	II nd Year	III rd Year	IV th Year	V th Year
10	20	30	40	50

Proposed rate of production when mine is fully developed. 60

Anticipated life of the mine. THIRTY

Proposed method of mining. ☒ Opencast

Over burden to ore Ratio : FIVE Pit Slope : TEN

Nature of the land chosen for dumping over burden/waste and tailings (that is type of land whether agricultural, grazing land, barren, saline land etc.) and whether proposed site has been shown on the mine working plan. Give also the extent of area in hectares set apart for dumping of waste and tailings.

Dumping type	Land type	Area	Unit
Over Burde	Barren	10	Hecta

8.2 Quarry Plan

Upload the Quarrying plan Approved By state Government. C:\Document Browse...

8.3 Details of production and dispatches of royalty paid during the last 3 years

Year	Production in m ³	Dispatch in m ³	Royalty in Rs.
2010-2011	100	90	100000
2011-2012	150	140	150000
2012-2013	200	190	200000
total	450	420	450000

Previous
Proceed

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Figure 37: Filled Form for Broad Parameters


2. An applicant can leave Broad Parameters of Mines and Quarry Plan details blank because they are not mandatory but an applicant has to fill Details of Production and dispatches of royalty paid during the last 3 years.

3. An applicant can go on previous form by clicking on Previous Button.

4. After filling form like as shown in above form an applicant has to click on Proceed Button for proceeding.

3.10. Other Information

When an applicant clicks on the Proceed Button of Broad Parameters form then, form of Other Information will be shown.



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Welcome TEST TEST

FORM R

Application for Renewal of Quarrying Lease/Quarrying [Change Password](#)

(See Sub-rule (2) of Rule 9, 21, 34 & Sub-rule(1) of Rule 33)

Show All Applications

Applicant Detail

Lease/License/Permit Detail

Location Detail of Applied Area

Coordinate Detail of Applied Area

Held/Applied Leases Detail

Document Detail

Fee Detail

Broad Parameters

Other Information

Final Submission

9. Other Information

9.1 Mineral Utilization

Manner in which mineral raised is to be utilized : --Select One--

9.2 Details of Technical personnel available for supervising the mines.

Name :

Qualification : --Select One--

Experience :

Category : --Select One--

9.3 Financial resources detail.

(i) Financial resources of the applicant. :

(ii) Anticipated yearly financial investment during the quarrying. :

9.4 Any other particulars which the applicant wishes to furnish

#	Particular	Attachment
1		 Browse...

[Attach More](#)

9.5 Skill/Unskill employment Detail

(i) Number of Skilled employers to be employed. :

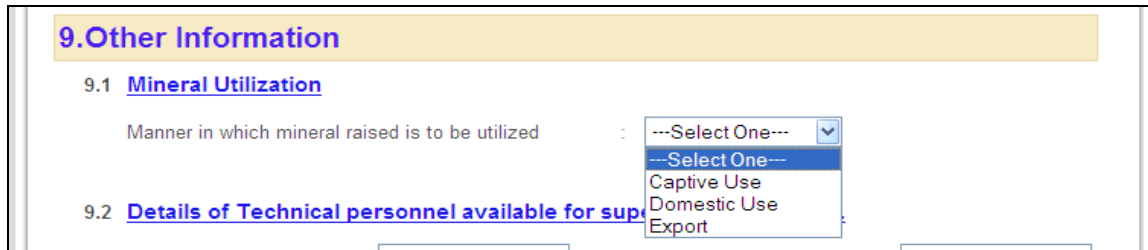
(ii) Number of Unskilled employers to be employed. :

Previous
Proceed

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Figure 38: Other Information

There are 3 options for the use of mineral as shown in form below.



9. Other Information

9.1 Mineral Utilization

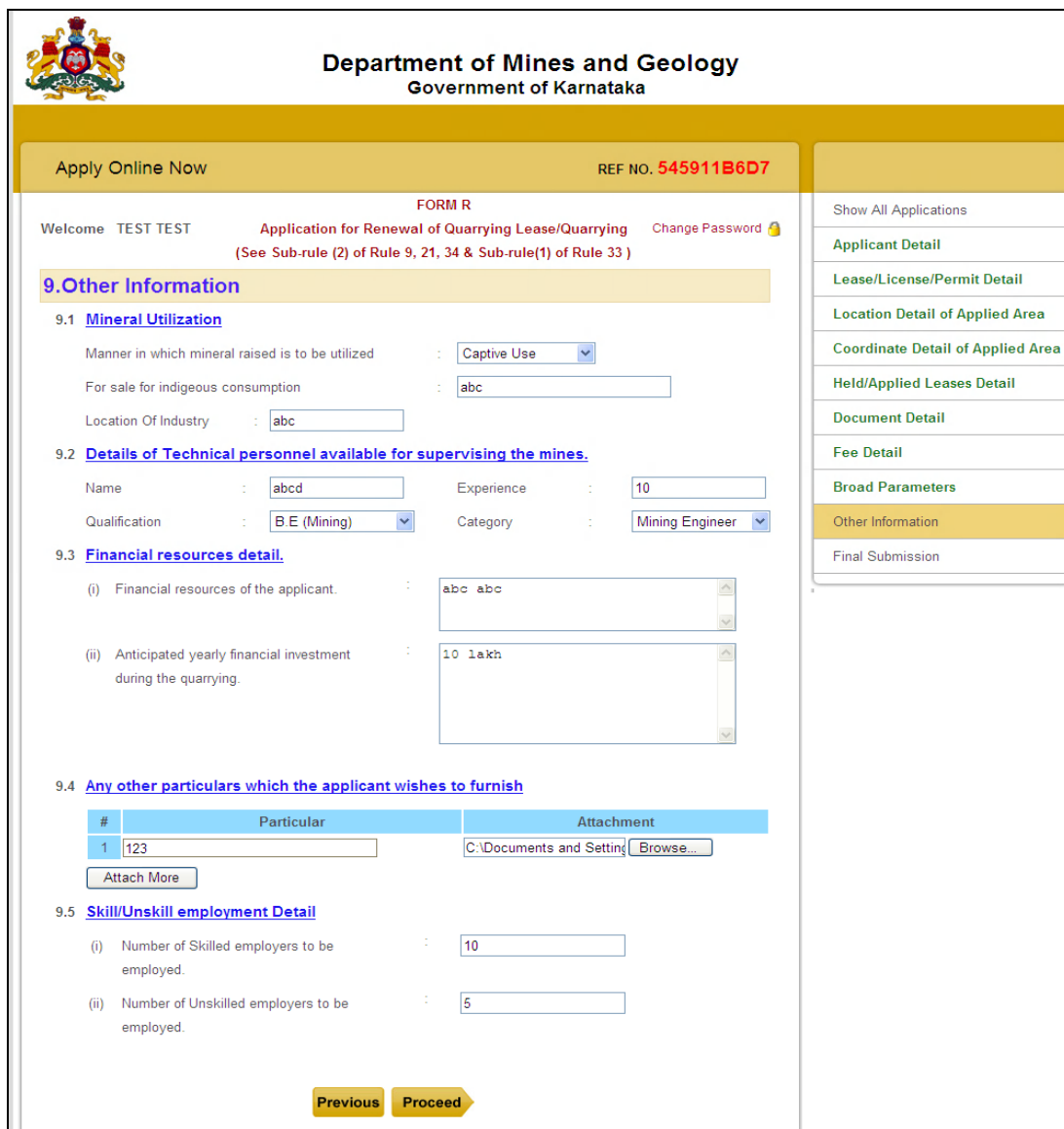
Manner in which mineral raised is to be utilized : ---Select One---

9.2 **Details of Technical personnel available for supervision**

Captive Use
Domestic Use
Export

Figure 39: Type of Mineral Use

1. An applicant when chooses Captive Utilization of mineral then applicant has to fill form like as shown below then click on Proceed Button for proceeding.



Department of Mines and Geology
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FORM R

Welcome TEST TEST Application for Renewal of Quarrying Lease/Quarrying Change Password

(See Sub-rule (2) of Rule 9, 21, 34 & Sub-rule(1) of Rule 33)

9. Other Information

9.1 Mineral Utilization

Manner in which mineral raised is to be utilized : Captive Use

For sale for indigenous consumption : abc

Location Of Industry : abc

9.2 Details of Technical personnel available for supervising the mines.

Name : abcd Experience : 10

Qualification : B.E (Mining) Category : Mining Engineer

9.3 Financial resources detail.

(i) Financial resources of the applicant. : abc abc

(ii) Anticipated yearly financial investment during the quarrying. : 10 lakh

9.4 Any other particulars which the applicant wishes to furnish

#	Particular	Attachment
1	123	C:\Documents and Setting [Browse...]

Attach More

9.5 Skill/Unskill employment Detail

(i) Number of Skilled employers to be employed. : 10


(ii) Number of Unskilled employers to be employed. : 5

Previous Proceed

Figure 40: Filled Form (for Captive Utilization of Mineral)

2. An applicant can attach more than one particular by clicking on Attach More Button.

3. An applicant chooses Domestic Utilization then applicant has to fill form like as shown below.



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Welcome TEST TEST
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Change Password

Application for Renewal of Quarrying Lease/Quarrying
(See Sub-rule (2) of Rule 9, 21, 34 & Sub-rule(1) of Rule 33)

9. Other Information

9.1 Mineral Utilization

Manner in which mineral raised is to be utilized : Domestic Use

Mention Industries in which it would be used : abc

Mineral will be supplied in : ☐ Raw form ☒ After Processing

Select type of processing : ☒ Crushing ☒ Grading ☒ Benification ☒ Calcining

Whether it would need up gradation : ☒ Yes ☐ No

Whether it is proposed to set up beneficiation plant : ☒ Yes ☐ No

Capacity of Plant : 100 Time by which it will setup(Yr) : 2

Nearest railway station : Udupi Distance(Km) : 10

9.2 Details of Technical personnel available for supervising the mines.

Name : abcd Experience : 10

Qualification : B.E (Mining) Category : Mining Engineer

9.3 Financial resources detail.

(i) Financial resources of the applicant. : abc abc

(ii) Anticipated yearly financial investment during the quarrying. : 10 lakh

9.4 Any other particulars which the applicant wishes to furnish

#	Particular	Attachment
1	123	C:\Documents and Setting Browse...

Attach More

9.5 Skill/Unskill employment Detail

(i) Number of Skilled employers to be employed. : 10

(ii) Number of Unskilled employers to be employed. : 5

Previous Proceed

Show All Applications

Applicant Detail

Lease/License/Permit Detail

Location Detail of Applied Area

Coordinate Detail of Applied Area

Held/Applied Leases Detail

Document Detail

Fee Detail

Broad Parameters

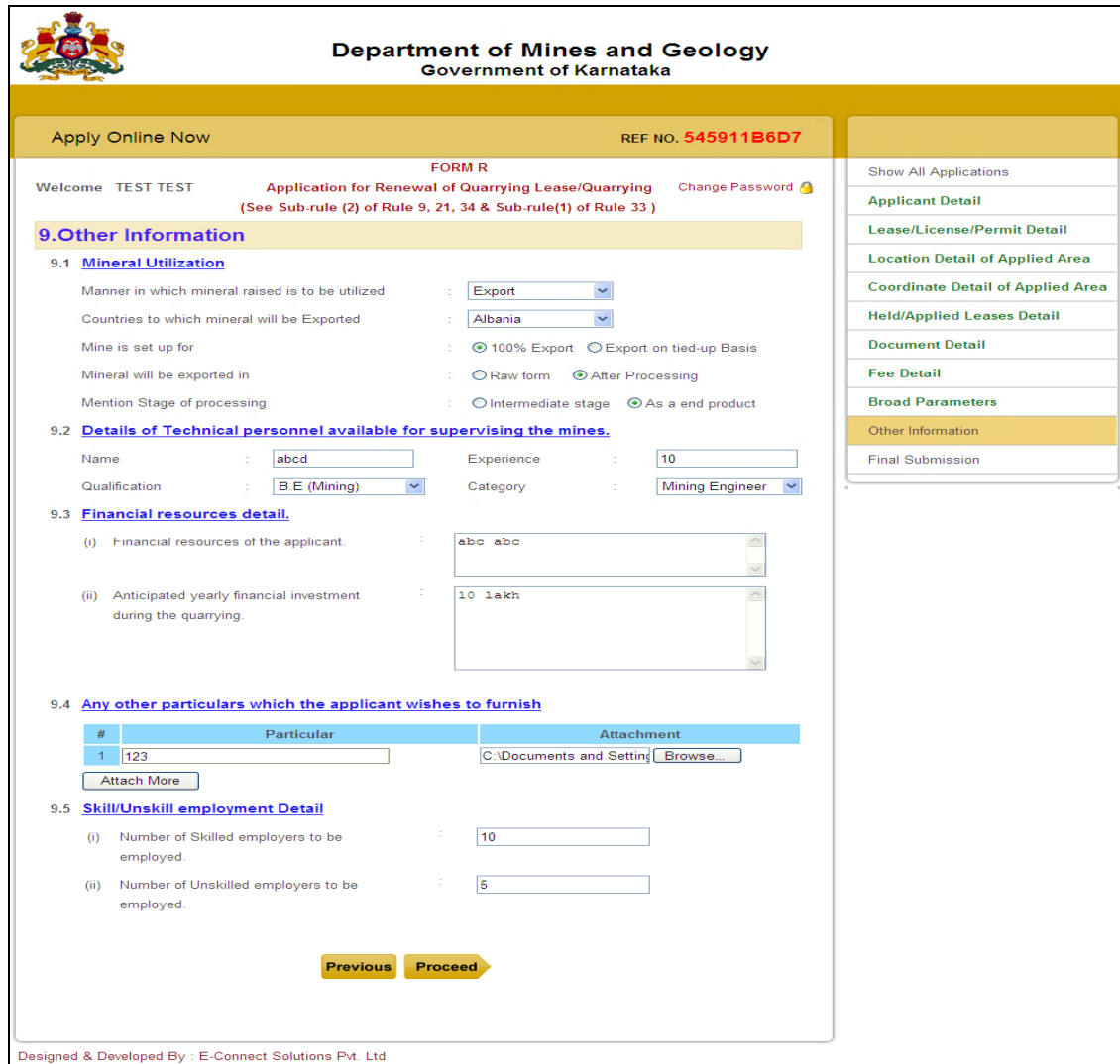
Other Information

Final Submission

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Figure 41: Filled Form (for Domestic Utilization of Mineral)

4. An applicant chooses Export as mineral utilization then applicant has to fill form like as shown below.



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Welcome TEST TEST **FORM R** Application for Renewal of Quarrying Lease/Quarrying Change Password
(See Sub-rule (2) of Rule 9, 21, 34 & Sub-rule(1) of Rule 33)

9. Other Information

9.1 Mineral Utilization

Manner in which mineral raised is to be utilized : Export

Countries to which mineral will be Exported : Albania

Mine is set up for : ☒ 100% Export ☐ Export on tied-up Basis

Mineral will be exported in : ☐ Raw form ☒ After Processing

Mention Stage of processing : ☐ Intermediate stage ☒ As a end product

9.2 Details of Technical personnel available for supervising the mines.

Name : abcd Experience : 10

Qualification : B.E (Mining) Category : Mining Engineer

9.3 Financial resources detail.

(i) Financial resources of the applicant. : abc abc

(ii) Anticipated yearly financial investment during the quarrying. : 10 lakh

9.4 Any other particulars which the applicant wishes to furnish

#	Particular	Attachment
1	123	C:\Documents and Setting Browse...

Attach More

9.5 Skill/Unskill employment Detail

(i) Number of Skilled employers to be employed. : 10

(ii) Number of Unskilled employers to be employed. : 5

Previous Proceed

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Show All Applications

Applicant Detail

Lease/License/Permit Detail

Location Detail of Applied Area

Coordinate Detail of Applied Area

Held/Applied Leases Detail

Document Detail

Fee Detail

Broad Parameters

Other Information

Final Submission

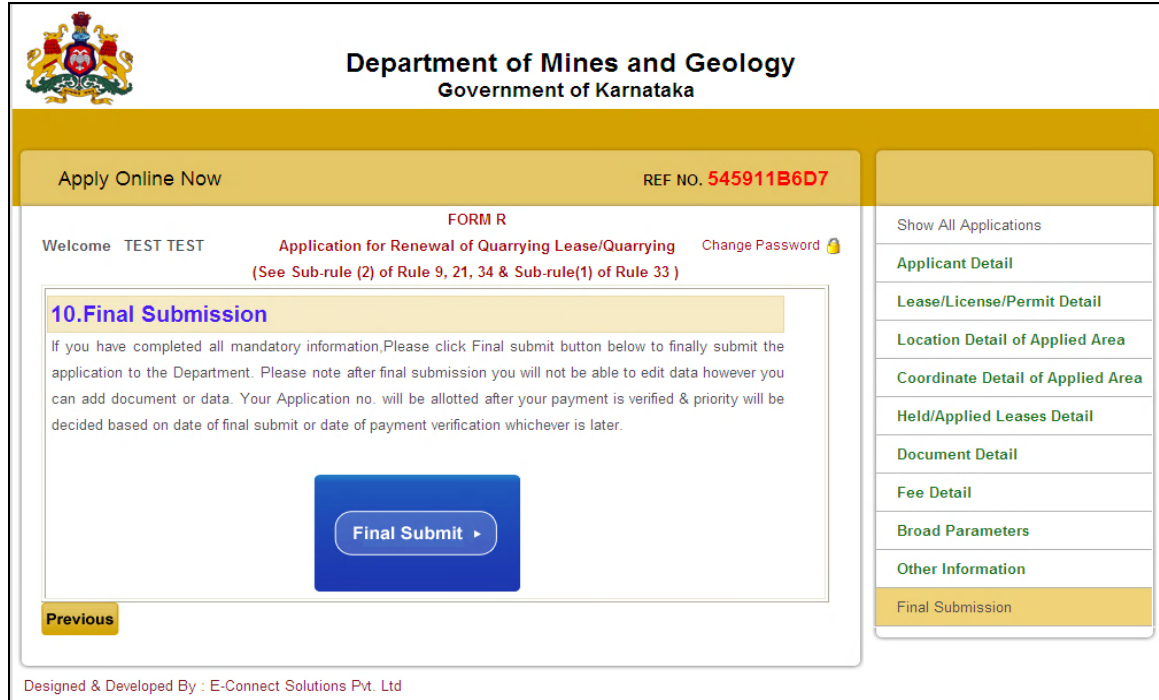
Figure 42: Filled Form (for Export Utilization of mineral)

5. An applicant can go on previous form by clicking on Previous Button.

6. After filling form like as shown above an applicant has to click on Proceed Button for proceeding.

3.11. Final Submission

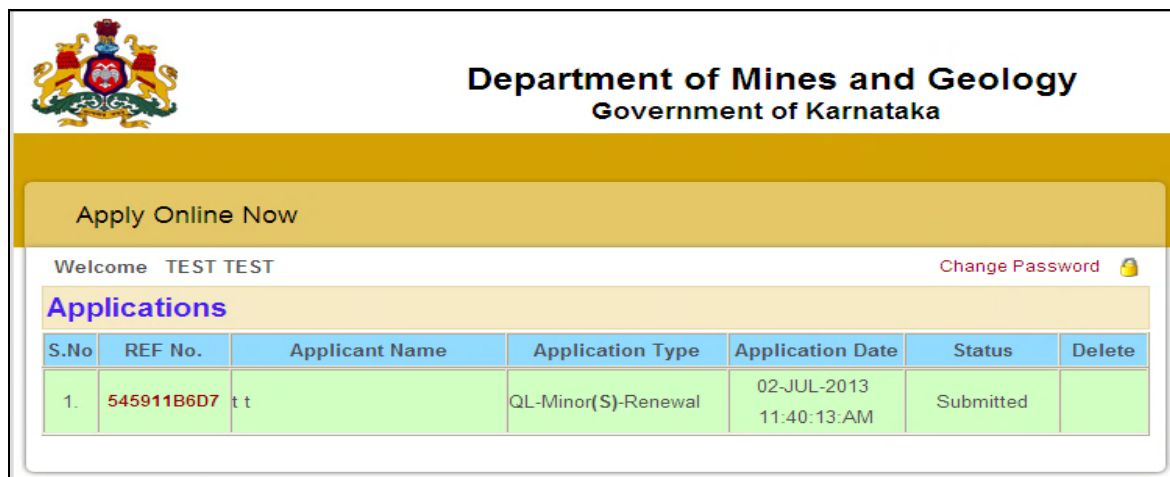
When an applicant clicks on the Proceed Button of Other Information form then, form of Final Submission will be shown.



The screenshot shows the 'Final Submission' form. At the top, it says 'Department of Mines and Geology, Government of Karnataka'. Below this, there's a yellow bar with 'Apply Online Now' and 'REF NO. 545911B6D7'. The main content area has a header 'FORM R' and 'Application for Renewal of Quarrying Lease/Quarrying (See Sub-rule (2) of Rule 9, 21, 34 & Sub-rule(1) of Rule 33)'. A blue button labeled 'Final Submit' is prominent. A 'Previous' button is at the bottom left. On the right, a sidebar lists various application details like 'Applicant Detail', 'Lease/License/Permit Detail', etc. The bottom of the page mentions 'Designed & Developed By : E-Connect Solutions Pvt. Ltd'.

Figure 43: Final Submission

1. An applicant can now finally submit application.
2. For submit application an applicant has to click on Final Submit Button.
3. When an applicant finally submitted application then below form will be shown.



The screenshot shows the 'Final Submitted Form'. It features the same header as Figure 43. Below the header, there's a yellow bar with 'Apply Online Now'. The main content area has a header 'Applications' and a table with the following data:

S.No	REF No.	Applicant Name	Application Type	Application Date	Status	Delete
1.	545911B6D7	t t	QL-Minor(S)-Renewal	02-JUL-2013 11:40:13:AM	Submitted	

The bottom of the page mentions 'Designed & Developed By : E-Connect Solutions Pvt. Ltd'.

Figure 44: Final Submitted Form